

# Audit Committee

Agenda and Reports

For consideration on

**Thursday, 27th September  
2007**

In Committee Room 1, Town Hall, Chorley

Training Session 9.30am – 10.30am

Committee Start Time: 11.00am



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## Chief Executive's Office

Please ask for: Dianne Scambler  
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E-mail address: [dianne.scambler@chorley.gov.uk](mailto:dianne.scambler@chorley.gov.uk)  
Date: 19 September 2007

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**Chief Executive:** Donna Hall

**Chorley**  
Council

Town Hall  
Market Street  
Chorley  
Lancashire  
PR7 1DP

Dear Councillor

### **AUDIT COMMITTEE - THURSDAY, 27TH SEPTEMBER 2007**

You are invited to attend a meeting of the Audit Committee to be held in the Council Chamber, Town Hall, Chorley on Thursday, 27th September 2007 commencing at 11.00am.

**Please note that a training session on Governance Performance and Risk will take place prior to the commencement of the meeting at 9.30am to 10.30am. As this is an important subject for Committee Members we would appreciate your attendance.**

#### **AGENDA**

1. **Apologies for absence**
2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any personal interest in respect of matters contained in this agenda. If the interest arises **only** as result of your membership of another public body or one to which you have been appointed by the Council then you only need to declare it if you intend to speak.

If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes (Pages 1 - 6)**

To confirm as a correct record the minutes of the meetings of the Audit Committee held on 21 June 2007 and 28 June 2007 (enclosed)

4. **Financial Statements 2006/2007**

Financial Statements 2006/2007 (to follow)

5. **Annual Governance Report**

Report of the Audit Commission (to follow)

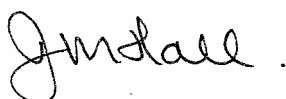
6. **Annual Audit & Inspection Letter Progress Report (Pages 7 - 12)**

Report of Assistant Chief Executive (Business Transformation and Improvement) (enclosed)

Continued....

7. **Local Code of Governance (Pages 13 - 42)**  
Report of the Assistant Chief Executive (Business Transformation and Improvement) (enclosed)
8. **Risk Management Framework (Pages 43 - 52)**  
Report of Assistant Chief Executive (Business Transformation and Improvement) (enclosed)
9. **Strategic Risk Register Update (Pages 53 - 80)**  
Report of the Assistant Chief Executive (Business Transformation and Improvement) (enclosed)
10. **Internal Audit Strategy (Pages 81 - 88)**  
Report of the Assistant Chief Executive (Business Transformation and Improvement) (enclosed)
11. **Interim Report on Internal Audit Activities as at 14th September 2007 (Pages 89 - 94)**  
Report of Assistant Chief Executive (Business Transformation and Improvement) (enclosed)
12. **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Chief Executive

### **Distribution**

1. Agenda and reports to all Members of the Audit Committee (Councillor Anthony Gee (Chair), Councillor Mary Wilson (Vice-Chair) and Councillors Alan Cain, Mike Devaney, Keith Iddon and Shaun Smith) for attendance.
2. Agenda and reports to Gary Hall (Assistant Chief Executive (Business Transformation and Improvement)), Donna Hall (Chief Executive), Garry Barclay (Audit and Risk Manager), Andy Armstrong (Assistant Audit Manager) and Dianne Scambler (Trainee Democratic Services Officer) for attendance.
3. Agenda and reports to Mike Thomas (Audit Commission) and Tony Hough (Audit Commission) for attendance.

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માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپکی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون  
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